

**CITY OF SANTA BARBARA
AIRPORT COMMISSION**

**LEASE REVIEW SUBCOMMITTEE
*corrected minutes***

M I N U T E S

CALL TO ORDER

The Lease Review Subcommittee meeting on Wednesday, May 30, 2012, was called to order at 3:20 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

ROLL CALL

Subcommittee Members: **Chris Colbert**
 Patricia Griffin
 Bruce Miller

Staff: **Hazel Johns**, Assistant Airport Director
 Tracy Lincoln, Operations Manager
 Rebecca Fribley, Sr. Property Management Specialist

Absent: **Karen Ramsdell**, Airport Director

PUBLIC COMMENT

1. No one wished to speak.

NOTICES

2. That on Thursday, May 24, 2012 at 9am the Airport Commission Secretary duly posted this agenda on the bulletin board at the Airport Administration office.

ACTION: Presented.

DISCUSSION ITEMS

3. SUBJECT: FY2013 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That the Lease Review Subcommittee recommend approval by Airport Commission of the proposed Fiscal Year 2013 Commercial/Industrial Rental Rates for land and buildings at the Airport effective July 1, 2011.

ACTION: Motion/Second to recommend approval by Commissioners Colbert/Griffin. Unanimous voice vote.

4. SUBJECT: FY2013 AIRLINE RATES AND CHARGES

RECOMMENDATION: That the Lease Review Subcommittee receive a status report on negotiations with the Airlines regarding establishment of 2012-13 Airline Rates & Charges.

ACTION: Presented.

5. SUBJECT: TENANT DELINQUENCY REPORT

RECOMMENDATION: That the Lease Review Subcommittee receive a status report on delinquent tenants at the Airport.

ACTION: Presented.

6. SUBJECT: LEASES IN PROGRESS

RECOMMENDATION: That the Lease Review Subcommittee receive a status report on negotiations with the following Airport Tenants:

Signature Flight Support, Inc.

Accurate Aviation, Inc.

Jacob Stern & Sons, Inc.

ACTION: Presented.

7. SUBJECT: AIRPORT COMMISSION CONSENT CALENDAR LEASES FOR JUNE 2012

RECOMMENDATION: That the Lease Review Subcommittee review the following proposed lease for inclusion on the Airport Commission consent calendar for June 2012: Paysage Landscaping Services, Inc.

ACTION: Presented.

ADJOURNMENT at 3:50 p.m.

Hazel Johns, Assistant Airport Director